

Clarifications Call for Proposals (combined)

UGA22003-10004

UGA22005-10041

UGA22007-10050

Requests for clarifications can be submitted to uqa_csc_grants@enabel.be until 16/7/24.

| No | Question | Response |
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| A | Objectives and Results | |
| 1 | How many organisations are we targeting under the call(s)? | There is no target on the number of selected applicants. The number of selected applicants/grant agreements will depend on the amounts requested by applicants in the final ranking. |
| 2 | The number of youth targeted, is this a regional or national target? | The results and targets per call are the overall results the respective calls aim to achieve through the selection of applications. Each call focuses on different subregions (and specific districts within these subregions) so the targets apply for the respective subregion. The calls do not apply specific targets per district. Applicants are not expected to set the total target of a call they apply for in their application; each application is to contribute to the overall targets of a call. |
| 3 | Is there a minimum and maximum number of youth to target? | No. The total call volume and total call results and targets provide guidance on the results to be achieved within the minimum and maximum amounts that can be requested. It is however up to applicants to propose targets within the amounts they request. |
| 4 | What are the numbers per district in terms of beneficiary allocation | The calls do not apply specific targets per district. It is up to applicants to set targets for the district(s) they target and within the amounts they request. |
| 5 | Does the budget allocation for lot 1 and 2 correspond to the numbers targeted. Will the number of target beneficiaries be divided over the two lots? | Only applicable for UGA22005-10041 and UGA22003-10004 The calls do not apply specific targets per lot. It is up to applicants to set targets within the lot they apply for and the amount they request. |
| 6 | How flexible is the call should the applicant choose to adjust the objectives? | Applicants can rephrase objectives, but applications are expected to contribute to the objectives as described in the applicant guidelines. The relevance of admissible applications to the objectives of the call will be part of the evaluation of admissible concept notes. |
| 7 | (criteria 'sustainable livelihoods') What are the consequences in case the minimum criteria for 'sustainable livelihoods' are not met? | The criteria are put to ensure that selected grant projects will apply a common understanding of minimum criteria for 'sustainable livelihoods' and will strive to achieve these. The objective is considered in the sphere of influence. A grant agreement could be cancelled if it is not used for the ends |

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| | | for which it was awarded; in this case, if an action is not adequately putting in efforts to contribute to the general objective. |
| 8 | (criteria 'sustainable livelihoods') Is the 3 months stable income of minimum 214,000 UGX per month and the 20% increase in income applied at the selection stage or at the outcome level? | The minimum criteria are part of the general objective that selected grant projects should be designed to achieve through the implementation of actions. The criteria are not to be applied in the selection stage. |
| 9 | (criteria 'sustainable livelihoods') How did Enabel determine 214,000 UGX as a minimum net income? | The figure was established by weighing the most recent minimum wage level proposed for adoption under legislation and outcomes of living income analysis. |
| 10 | (criteria 'sustainable livelihoods') What if one is earning quarterly or yearly income, how do u qualify this as a measure of income of minimum 214,000 UGX? | The minimum criteria for 'sustainable livelihood' are a minimum monthly net income of 214,000 UGX achieved in 3 consecutive months . |
| 11 | (criteria 'sustainable livelihoods') What is meant with 'net income'? | 'Net income' of a business refers to 'net profit', ie. Revenue minus all costs and expenses. |
| 12 | (criteria 'sustainable livelihoods') Is the income supposed to be achieved within the project lifetime or after? | Selected grant projects should strive to achieve the general objective within the duration of action. Enabel will also carry out an impact evaluation by tracing supported youth, which can take place after closure of the selected grant projects. |
| 13 | (criteria 'sustainable livelihoods') What does the 20% change in income refer to? | This refers to minimum 20% increase in monthly income which selected grant projects should aim to achieve through the implementation of actions, as part of the general objective. |
| 14 | Does Enabel have special focus for local organizations? Has Enabel subscribed to the localization agenda? | If they meet the admissibility criteria as elaborated in the applicant guidelines, local organizations can apply as a lead or co-applicant. There are no specific admissibility conditions that allow only locally operating entities to apply. Internationally or nationally operating entities that meet the admissibility criteria can equally apply. |
| B | Eligibility of applicants | |
| 15 | Those that responded to the SDF call, can they also respond to this call? | Yes. Applicants meeting the admissibility criteria can apply to a call, irrespective of whether they have applied to another call. |
| 16 | Enabel has more than 3 calls running, is an institution allowed to respond to all the calls? | Yes. Organizations can apply for any call and multiple calls if they meet the admissibility criteria. Organizations wishing to submit an application for more than one call must submit a separate application per call. Organizations cannot submit one application referring to more than one call. |

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| 17 | <p>What support do you have for NGOs and CBOs that are not sustainable and are about to collapse?</p> | <p>In the second stage, Enabel will conduct an organizational analysis of shortlisted applicants to confirm that these applicants have the required capacities to complete the action. The results of this analysis will be used, among other things, to determine the risk management measures to be included in the grant agreement, to specify Enabel's posture in monitoring and controlling the implementation of the grant, and to inform support actions for organizational capacity development. In the event that the organizational analysis indicates deficiencies such that the proper execution of the grant cannot be guaranteed, the corresponding proposal may be rejected at this stage.</p> |
| 18 | <p>Is the fund targeting single applicants or in a consortium? Should one apply alone or with a co-applicant? Is there a preference to apply with a co-applicant or not?</p> | <p>Applicants may act alone or with one, maximum two co-applicants. It is not obligatory to partner with a co-applicant.</p> <p>Enabel does not give preference to any of the options. Enabel will evaluate the experience and expertise of applicants (either build by one single entity or accumulated through a partnership with co-applicant(s)), the relevance and quality of the proposed action and its potential to achieve the objectives of the call.</p> <p>Applicants opting to act with co-applicant(s) must demonstrate that the partnership would accumulate complementary expertise to optimally contribute to the objectives of the call.</p> |
| 19 | <p>Some organizations (eg. VTIs) are registered by 2 authorities (Ministry of Education and the National Council for Higher Education). Are they still allowed to apply?</p> | <p>Whether entities are registered by two governmental authorities does not affect admissibility. It is important that the legal entity files are accompanied by documents that demonstrate the legal status of the entity (see annexes D1 and D2).</p> <p>As for Vocational Training Institutes (VTIs), only accredited VTIs can apply and they can only apply as a co-applicant (not as a lead applicant), and only if they meet the other admissibility conditions for co-applicants.</p> |
| 20 | <p>Institutions that are registered as companies with shares but don't share profits, can they apply?</p> | <p>Private entities registered as 'company limited by shares' are only admissible as co-applicants (not as a lead applicant) and only if it can be demonstrated that profit maximization is not the priority objective of the entity, and if they meet the other admissibility conditions for co-applicants.</p> <p>Private entities for which profit maximization is not the priority objective must adhere to the following conditions:</p> <ul style="list-style-type: none"> - Social causes (improvement of human, societal and environmental wellbeing) are the priority objective of the entity (this has to be clear from the Articles of Association). - Generating profits is not an objective in itself but a means to achieve social causes. Hence the majority of profits should be reinvested back into the companies' activities or other social causes. This is either clear from the Articles of Association (ie. clauses on the distribution of profits/dividends) or through pre-existing board resolutions or the financial statements for the past 3 years. |

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| 21 | Can an NGO registered as a company registered as limited by guarantee apply as a lead applicant or is an NGO registration required | A private non-profit entity registered as a company limited by guarantee can apply as a lead applicant and does not need to be registered as an NGO/CBO/.. if it is clear from the Articles of Association that the organization falls under the broad definition of admissible types of organizations that can apply as lead applicants (ie NGO, CBO, BDS provider..) |
| 22 | How are you going to deal with SACCOs that make profits? | Cooperatives are only admissible as co-applicants (not as a lead applicant) and only if it can be demonstrated that profit maximization is not the priority objective of the entity, and if they meet the other admissibility conditions for co-applicants. <i>See response to question 20 on conditions for entities for which profit maximization is not the priority objective.</i> |
| 23 | Is a matching grant required for the applicants? | Matching grants are not required. |
| 24 | Some organizations are registered by the ministry of trade. Are they eligible? | Organizations registered by the Ministry of Trade can be admissible for grants either as lead or co-applicants as long as they meet the admissibility conditions for lead or co-applicants. |
| 25 | Can the co-applicant decide on whom to work with? | If the grant is awarded to it, the lead applicant becomes the Contracting-Beneficiary. The Contracting-Beneficiary shall represent any other beneficiaries and act in their name. It shall design and coordinate the implementation of the action. If the grants are awarded to them, any co-applicants will become the beneficiaries of the action, with the Contracting-Beneficiary. Any co-applicant(s) shall participate in the definition and the implementation of the action. |
| 26 | If an organisation has never handled larger sums of money, can that affect its chances of going through? | The organizational and financial management capacity of lead applicants is an element of evaluation. This is assessed more in depth in the second phase (proposal phase). The evaluation looks at different dimensions of organizational development, not only the volume of previous funding. <i>See also response to question 17</i> |
| 27 | Is there a limit or set maximum to funds an applicant should have previously managed before applying? | No, there are no limits regarding the volume of previously managed funds. |
| 28 | Can district extension workers be part of the implementation? | District or city local governments are not admissible as lead or co-applicants. They could actively participate in the implementation of the action as 'associates' or 'contractors' as explained in the applicant guidelines under point 2.1.2. |

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| 29 | What if an organization has presence in the region but may not specifically have an office in the region? Can it apply? | As selected applicants are required to be based in the targeted subregion during implementation of the action, applicants are to demonstrate in their application how they will ensure their physical presence: either through an existing office of the applicant or any co-applicant, or through demonstrating a clear plan to set-up an office space in the sub-region. |
| 30 | What do public institutes attach to prove registration? | The legal entity form for admissible public entities (annex D1) must be accompanied by: A copy of the resolution, law, order or decision establishing the entity concerned. Failing this: any other official document which proves the establishment of the entity concerned by the national authorities. |
| 31 | Why is clearance from Interpol required? | This is part of the documentation to prove that applicants do not fall under exclusion grounds as per Enabel regulatory framework. This document will only be requested from shortlisted applicants in the final phase. |
| 32 | How recent should the Interpol clearance be? | An Interpol clearance shall not be older than 6 months to be considered valid. This document will only be requested from shortlisted applicants in the second phase. |
| 33 | Can an entity based in Masindi apply for the call in West Nile? | Only applicable for UGA22003-10004 Yes, <i>see response to question 29</i> , and as long as the proposed actions are implemented in any of the districts targeted under that call (UGA22003-10004; Adjumani, Arua, Madi-Okollo, Terego, Yumbe and Kiryandongo) |
| 34 | Is one eligible to implement in one targeted district, if they have offices/physical presence in another district targeted by a call? Is this sufficient to demonstrate physical presence in the targeted subregion? | Yes, physical presence in the subregion targeted by a call can be in any of the targeted districts under that call and must not be present in the target district of implementation. |
| 35 | Applying for the OPM permit to implement in refugee settlement is a bit complicated; can it be considered for only those moving on to proposal stage? | Only applicable for UGA22005-10041 and UGA22003-10004 Yes, if an applicant does not yet have a Memorandum of Understanding with OPM allowing to operate in a refugee settlement targeted by the proposed action, it can be pursued in the second phase, if the applicant is invited to submit a proposal. |
| 36 | About the requirement of 2 years experience; Does a grantee have to exist for more than 2 years? | As applicants need to demonstrate at least two years relevant experience related to the scope of the call, it follows that they must be in existence for at least 2 years. |

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| 37 | Can a co-applicant come from an outside district? | Yes. Physical presence of applicants can be demonstrated either through an existing office of the applicant, an existing office of any co-applicant, or by demonstrating a clear plan to set-up an office space in the sub-region in the application. |
| 38 | Is it advisable to have a co-applicant from another district targeted under the call? | It is not a requirement to have physical presence 'spread' over different targeted districts. |
| 39 | If the lead applicant does not have physical presence in the targeted subregion/districts, but the co-applicant has an office in one of the targeted districts, is this sufficient? | Yes. <i>See response to question 37.</i> |
| C | Eligibility of actions | |
| | Geographical coverage | |
| 40 | Do districts with cities include both rural and urban areas? | Yes, the geographical coverage of targeted districts with secondary cities considers both the district and the city. |
| 41 | Do the refugee settlements outside of the target districts not count? | The applicant guidelines state that <i>actions</i> must be implemented in the districts targeted under the call and may not be implemented in other districts. This means that: - All youth supported under an action must reside in any of the targeted districts. -Besides, the majority of activities of the action must be implemented in any of the targeted districts. |
| 42 | What if a youth-owned business we would support finds itself outside the targeted subregion/districts of the call but the youth resides within one of the targeted districts? | This can be accepted as long as: - All youth supported under an action resides in any of the districts targeted under the call - The majority of activities of the action are implemented in any of the targeted under the call |
| 43 | The number of districts Enabel is concentrating on; why are only few of the districts of the subregion subject to the call targeted? | These decisions were made at the time of formulation of the project to have optimal focus and not spread resources too thinly, to ensure achievement of objectives. |
| 44 | Why is Kiryandongo district among the targeted districts for the call in West Nile, while it is part of Albertine region? | Only applicable for UGA22003-10004 The project implemented in West Nile region complements an ongoing project which covers districts in West Nile as well as Kiryandongo district. Therefore, Kiryandongo was listed among the target districts for the call in West Nile, although the district is not part of West Nile region in theory. |
| 45 | How will Enabel ensure that all sub-counties in the selected districts have been covered | Enabel cannot ensure that all targeted districts nor all sub-counties in the targeted districts will be covered by the selected grant projects. The actual geographical coverage depends on the outcome of the selection procedure and the districts and sub-counties targeted by the finally selected applications. |
| 46 | Does the application have to target all the districts targeted under the | Proposed actions can be implemented in any of the districts targeted under the call; applicants are not required to implement actions in all the districts targeted under the |

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| | call or any of their choice? | call. |
| 47 | Is it ok to take more than 1 district. | Yes. Applicants can choose to implement actions in one, more or all districts targeted under a call. |
| 48 | Is there a limitation on number of districts per application? | No. <i>See response to question 47.</i> |
| Target groups | | |
| 49 | At least 50% of all beneficiaries must be young. How old should they be? | In the respective calls, youth are considered between the ages of 15 and 35 years. |
| 50 | <p>What's a clear definition of a skilled youth from the Enabel description?</p> <p>What is Enabel's definition of minimum skilled youth?</p> | <p>The calls do not apply a strict definition of '(semi-)skilled youth'. It can refer to partial or full acquisition of technical and vocational skills by youth through previous formal or non-formal training, or any form of prior learning, and relating to the business models that are supported.</p> <p>In any case, low or non-skilled youth who are in need of <u>initial</u> formal or non-formal technical and vocational training are not considered as a target group under the calls.</p> <p>Actions concerning skills development initiatives targeting low or non-skilled youth and consisting primarily of <u>initial</u> technical and vocational training/non-formal skills development programmes are not admissible under the calls.</p> |
| 51 | Are all youth who have acquired skills in both formal and non-formal training allowed? | Yes, see also response to question 50. |
| 52 | <p>Must the youth that have participated in non-formal technical or vocational training have acquired DIT certificate as evidence? Can someone with skills but no certificate qualify?</p> <p>How do you ascertain that a youth has been skilled already, how about those without proof of being skilled already?</p> | <p>It is not required for '(semi-)skilled youth' to have obtained a certificate to be able to be selected and participate in the actions.</p> <p>Selected grant projects are to integrate mechanisms in the selection of target youth/groups, that allow to establish the skills acquisition of youth and exclude any need for initial technical or vocational training.</p> |
| 53 | <p>Why does the call not consider the unskilled youths?</p> <p>Why are you targeting youth who are already skilled and already have a business?</p> | The calls intend to support sustainable micro- and small business development actions. Skills development initiatives consisting primarily of initial technical and vocational training/non-formal skills development programmes are not within the scope and focus of these calls and are covered under other calls. |
| 54 | What is the fate of the youth that are not in the mentioned value chains? | The calls target sustainable micro- and small business development support in the priority value chains as listed in the applicant guidelines. This concerns relevant business |

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| | | <p>models in all segments of the value chains (from production to consumption).</p> <p>Besides, business development initiatives in other sectors/value chains not listed in the applicant guidelines can be eligible if applicants can demonstrate a tangible link with the development of the listed, prioritized value chains and clearly substantiate the relevance of the promoted business models in these other sectors for sustainable livelihoods.</p> |
| 55 | Must the targeted unemployed youth have acquired the skills in the specific agricultural value chains or green economy sectors? | The prior skills acquisition must relate to the business models that are promoted. The business models that are promoted must be relevant and in the priority value chains as listed in the applicant guidelines, or in value chains constituting a tangible link with the development of the listed, prioritized value chains. |
| 56 | Can youth with disabilities be considered? | <p>Youth with disabilities can constitute a category of vulnerable youth.</p> <p>As stated in the guidelines: "<i>Vulnerable youth refers to (a combination of) different categories of youth (e.g. young women, youth with disabilities, youth with chronic diseases, youth in poverty, youth Not in Employment, Education or Training, etc.), who face barriers to access employment and socio-economic integration.</i>"</p> <p>Applicants are to demonstrate in their application that the targeted youth are considered 'vulnerable' and should include social inclusion strategies aimed at removing barriers to the targeted youth groups.</p> |
| 57 | Should LGBT+ youth be included? | <p>LGBT+ youth can constitute a category of vulnerable youth.</p> <p>See also response to question 56.</p> |
| 58 | We have many trained youth who may not have begun the business but at ideation stage. Are they eligible beneficiaries? | <p>The following groups can be considered among the targeted participants:</p> <ul style="list-style-type: none"> - (Semi-)skilled unemployed or underemployed individual youth or youth groups (ie. youth that have participated in formal or non-formal technical or vocational training) who need further support to successfully start and operate a sustainable micro- or small business with optimal market access and integration in value chain and business networks; - Individual youth, youth groups or youth farmer organisations who have established a micro- or small business, whose businesses are not sustainable or at risk of failure, and who need support to overcome start-up challenges, become resilient and maximize their business potential/market access/value chain integration. |
| 59 | If implementing in refugee settlement, shall we be following 70/30 ratio or 50/50 ratio? | <p>Only applicable for UGA22003-10004</p> <p>Actions shall adhere to a ratio of 50% refugee and 50% host community populations.</p> |
| Priority sectors and themes | | |
| 60 | How do we address constraints relating to the government policies in fisheries? | <p>Only applicable for UGA22007-10050</p> <p>Actions concerning policy development, reform or</p> |

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| | | advocacy are not considered within the scope and focus of the call. |
| 61 | Can we propose other value chains? | Business development initiatives in other sectors/value chains not listed in the applicant guidelines can be eligible if applicants can demonstrate a tangible link with the development of the listed, prioritized value chains and clearly substantiate the relevance of the promoted business models in these other sectors for sustainable livelihoods. |
| 62 | Has there been a study to ascertain that the selected value chains are relevant for the regions? | The selection of value chains was partly informed by value chain scans and based on the weighing of criteria in the following 3 dimensions: <ul style="list-style-type: none"> - Inclusivity - Environmental sustainability - Economic viability |
| 63 | Is an applicant restricted to one particular value chain? | No, applicants can propose sustainable micro- and small business development support in one or more than one value chain. The call encourages actions supporting the sustainable development of targeted micro- or small business models in more than one value chain and/or more than one segment of a value chain (ie. beyond production). For agricultural value chains and sustainable forestry value chains, actions must promote agroecological, sustainable and integrated farming approaches that combine diversified agricultural practices, enhance food security, and diversify income (in the short and long term) to foster resilience and drive inclusive economic development. |
| 64 | Are we referring to promoting use of solar energy or selling of solar products? | <i>Only applicable for UGA22003-10004 and UGA22005-10041</i> The calls target sustainable micro- and small business development support in the priority value chains as listed in the applicant guidelines. This concerns relevant business models in all segments of the value chains (from production to consumption). |
| Admissible activities | | |
| 65 | How shall we ensure that youth welfare (meals and refreshments) is catered for during trainings | Provision of support to targeted youth to participate in organized trainings or business support activities (ie. support for transportation, food) is listed as a mandatory activity to be included in the actions. It is thus the responsibility of selected applicants to include this in the work plan and budget. |
| 66 | What are the other sub grant payment modalities apart from cash transfers? | For both admissible categories of sub-grants, applicants wishing to redistribute sub-grants must specify – amongst others – the procedures and modalities for disbursing resources in the proposal application form (ie. In the second phase; only by applicants invited to the second phase). For the first admissible category of sub-grants (micro business grants), the guidelines state that payment modalities cannot include payment in cash . In the second phase, applicants invited to submit a proposal and wishing to |

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| | | <p>include this category in their proposal are thus to specify payment modalities for the category other than payment in cash.</p> <p>For the second admissible category of sub-grants (processors/off-takers), the guidelines state that payment modalities should include disbursements in instalments via bank transfer.</p> |
| 67 | Is it mandatory to undertake all the proposed activities? | <p>The guidelines state which among the listed admissible activities are mandatory to include in the actions.</p> <p>The list of admissible activities is not exhaustive.</p> |
| 68 | Will there be provision of start-up kits and inputs? | <p>In the applicant guidelines, the list of admissible activities includes:</p> <ul style="list-style-type: none"> - Provision of start-up kits or inputs, tailored to specific business needs or business plans developed by targeted youth (maximum 15% of the budget, and to provide a strategy on how the kits will effectively promote sustainable business development and not distort the local ecosystem and market); |
| 69 | Is the 15% budget for start-up kits on overall budget? | Yes, maximum 15% of the total budget of the action. |
| 70 | Is it possible to include capacity building of the co applicants in the action? | Yes, as long as it is relevant to the achievement of the objectives of the call. |
| 71 | Can off-takers be a foreign company, say from the East Africa region? | <p>As for the second category of admissible sub-grants, off-takers can be foreign companies, as long as they</p> <ul style="list-style-type: none"> - Are able and committed to establish decent and sustainable sales agreements with the targeted youth producers/suppliers residing in the eligible districts and who they are to support (ie. Long-term contracts with decent market prices) to ensure stable and inclusive market access/supply chain integration; - Have existing training/extension services to producers/suppliers promoting their inclusive integration into the entity's supply chain; - Source raw materials locally - Commit to co-finance the actions financially or through in-kind support. |
| 72 | <p>Is upskilling and upgrading of youth acceptable?</p> <p>Can the organization take youths for vocational training institutes?</p> | <p>Yes, technical or vocational upskilling or skills upgrading is listed as an admissible activity as part of actions to support sustainable micro- and small business development.</p> <p>Only actions supporting sustainable micro- and small business development are admissible; actions consisting primarily of <u>initial</u> technical and vocational training/non-formal skills development programmes are not admissible under the calls.</p> |
| 73 | Sub-granting to youth groups; how about the nascent youth groups that cannot meet the requirements for funds transfer? | <p>Applicants wishing to redistribute micro business grants to beneficiary youth and invited to submit a proposal are expected to specify in the second phase:</p> <ol style="list-style-type: none"> 1. The description of the objectives and results to be |

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| | | <p>achieved with these sub- grants, the fundamental principles, the key concepts, the mechanisms, the actors and their role in the management process;</p> <p>2. The criteria and modalities for the allocation of grants, accessibility conditions sub-beneficiaries, conditions for the admissibility of sub-projects, eligibility conditions for activities, costs and expenses;</p> <p>3. The procedures for examining and awarding applications;</p> <p>4. The maximum amount that can be allocated by sub-beneficiary;</p> <p>5. The terms of contractualization with the sub-beneficiary;</p> <p>6. The procedures and modalities for disbursing resources;</p> <p>7. The procedures and modalities for technical and financial monitoring;</p> <p>8. The procedures and modalities of control.</p> <p>To be eligible for a micro business grant, supported youth must have successfully completed the business support scheme organized under the action and present a sound and viable business plan/model.</p> <p>Approval of micro business grants for supported youth/youth-owned businesses will be done by a selection committee which is to include representatives of Enabel, and by applying different evaluation criteria including (but not limited to) the viability of the business plan/model, vision/sound projections, financial need and relevance, technical and economic feasibility, experience and motivation of the applicant, etc.</p> |
| D | Eligibility of costs, type of costs, cost estimation, value for money | |
| 74 | <p>Is land considered an asset that can be bought for people in agriculture?</p> <p>Is land purchase an allowable cost?</p> | No, the purchase of land is an ineligible cost under the calls and cannot be bought for those doing agriculture as well. |
| 75 | What is the difference between access to land and purchase of land? | Actions are to integrate strategies that can promote access to land where relevant yet purchase of land cannot be part of such strategies as it is an ineligible cost. |
| 76 | Can costs include office establishment? | Only running costs like office rent and office equipment are allowed. Purchase of Land & Building are ineligible costs. |
| 77 | What percentage of the budget has to be allocated to the management costs? | Management costs shall not be more than 30% of the total budget. |
| 78 | In case the exchange rate of Euro makes losses, what does Enabel do to address this? | Exchange losses are ineligible costs. The selected applicant will use its in-house financial management capacities to manage exchange differences/losses. In the worst cases, the grantee can use part of its overheads/structure costs to cover this otherwise they can not be included as allowable expenses. |
| 79 | How do you determine the exchange rate? | <p>The grant disbursement will be made in Euros and follow up made in Euros.</p> <p>The grantee negotiates with their own bank for good rates when transferring the funds to preferred currency. Enabel</p> |

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| | | uses Oanda average rate Or Weighted average rate and are communicated at disbursement time for use in negotiations and reporting purpose. During reporting, Enabel will accept the weighted average rate for the period. |
| 80 | Is it possible to negotiate for the exchange rate? | Negotiation is between the selected applicant/grantee with their own bank at the time they need to draw in different currency from their account. |
| 81 | Can we include contingency in the budget estimation? | Applicants wishing to include reserve for contingencies shall include this in the budget estimation (Annex A, part A) and it can be maximum 5% of total direct costs. |
| 82 | Under which category does withholding tax fall (0.06% of the budget)? | 6% WHT retained from non-exempt invoices as per the income tax act of Uganda. It is part of all expenses not exempted from WHT. It is charged by the Paying entity and booked directly on the corresponding expense category/Budget line. |
| 83 | Do we have to budget for externally sourced project end-term evaluation? | To ensure proper and compliant reporting, actions are to include monitoring and evaluation activities. There is no requirement to contract service providers for end-term evaluation, the end-term assessment can be done with support from available <i>in-house</i> resources in Monitoring and Evaluation. |
| 84 | Are applicants allowed to use the budget to construct buildings? | No, Land and Building are ineligible costs. |
| 85 | Is it allowed to hire vehicles from our own organization to support the implementation of projects funded by Enabel? In our organization we pay mileage and maintenance for the vehicles that we use and that belong to the organization? | Letting oneself is an ineligible cost. However, running costs like maintenance, fuel, tracking costs are allowed. Grantees are encouraged to have a cost share policy and all records must be kept for verification in case. |
| 86 | Is a grantee allowed to purchase vehicles and motorbikes? | Yes, if it is an important component for achieving the results. But be mindful, management costs may not exceed 30% of the total budget. All assets procured using this grant remain the property of the project and may be transferred to Enabel at the end of the project. |
| 87 | Investments of the profits and gains realized, does it require approval from Enabel? | Financing given via this grant may not give rise to a direct profit from the contracting-beneficiary. Any interest or gains earned as part of the grant must be reported and can only be utilized after approval from Enabel. |
| 88 | Shall the budget be in Euros or Ugandan Shillings? | The budget estimation shall be in Euro. |
| E | Concept note application form and procedure | |
| 89 | When writing a concept, should you limit yourself to one lot, or can you mix up the different lots? What happens if one's application covers value chains of both lots? | Only applicable for UGA22003-10004 and UGA22005-10041 Applicants can submit one application <i>per lot</i> . Applicants cannot submit more than one application <i>per lot</i> . If applicants propose one integrated action focusing on value chains under both lot 1 and lot 2 and establishing a tangible link between lot 1 and lot 2 value chains they can choose to submit one application under one lot instead of two |

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| | | <p>separate applications for each lot.</p> <p>If applicants propose actions focusing on value chains under both lot 1 and lot 2, without a tangible link between lot 1 and lot 2 value chains they must submit a separate application under each lot (ie. Two separate applications).</p> |
| 90 | Can we apply for two lots separately, will Enabel advise in case they realize a link at the proposal stage? | <p>Only applicable for UGA22003-10004 and UGA22005-10041</p> <p>See response to question 89.</p> <p>Applicants invited to submit a proposal (ie. Proceeding to second stage) cannot substantially change the content of the initial concept note application.</p> |
| 91 | If you integrate value chains for different lots in one action are you allowed to increase the budget higher than the allocation for the given lots? | <p>Only applicable for UGA22003-10004 and UGA22005-10041</p> <p>If applicants propose one integrated action focusing on value chains under both lot 1 and lot 2, and establishing a tangible link between lot 1 and lot 2 value chains they can choose to submit one application under one lot instead of two separate applications for each lot. In this case they are bound to the maximum amount that can be requested under that specific lot.</p> <p>If applicants propose one integrated action focusing on value chains under both lot 1 and lot 2, and establishing a tangible link between lot 1 and lot 2 value chains they can also choose to submit one application per lot. In that case the sum of both amounts requested can exceed the maximum amounts per lot. Each application will however be evaluated separately and not as a whole.</p> |
| 92 | What happens when an organisation writes two concepts and both go through? | <p>Only applicable for UGA22003-10004 and UGA22005-10041</p> <p>Applicants cannot submit more than one application <i>per lot</i>. Applicants cannot be awarded more than one grant agreement <i>per lot</i>.</p> <p>If an applicant submits two concept note applications, one for each lot, it is possible, if successful, that both applications can proceed to the second phase and that an applicant is awarded two grant agreements, one per lot.</p> <p>If an applicant submits two concept note applications under the same lot, both applications will be rejected on terms of inadmissibility.</p> <p>Only applicable for UGA22007-10050</p> <p>Applicants cannot submit more than one application. Applicants cannot be awarded more than one grant</p> |

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| | | <p>agreement.</p> <p>If an applicant submits two concept note applications, both applications will be rejected on terms of inadmissibility.</p> |
| 93 | Is there specific concept template? | <p>The template for the application file is Annex A. Part A of Annex A has to be completed, signed and uploaded in the online application form for the concept note application.</p> <p>All documents can be found on https://www.enabel.be/grants</p> |
| 94 | <p>How many pages are needed for the concept?</p> <p>What is the maximum number of pages for applicant's submission?</p> | <p>The concept note application file (Annex A, Part A) provides instructions for the number of pages.</p> <p>An addendum to the Annex A was published on https://www.enabel.be/grants, correcting the initial misalignment of the Table of Contents and clarifying the number of pages.</p> |
| 95 | Incase of disqualification of an applicant, what happens? | Applicants who are not invited to submit a proposal will receive a formal regret letter detailing the reasons for disqualification. |
| 96 | Is there an online platform for this information sharing session? | All documents related to the calls can be found on https://www.enabel.be/grants , including the powerpoint presentation of the information sessions. |
| 97 | Can the lead applicant change a co-applicant at the proposal stage? | No. Such a substantial change to the concept note cannot be made in proposal stage. |
| 98 | What would be an example of tweaking the template? | Deleting, changing or adding questions. Such adjustments to the template will lead to inadmissibility of the application. |
| 99 | Does the 20% budget variation apply when the initial budget request in the concept is already the maximum amount that can be requested? | The requested contribution in the second phase (proposal phase) may not differ more than 20% from the initial estimate and must remain within the minimum and maximum amounts, as indicated in section 1.3 of the applicant guidelines. |
| 100 | What about the attachments of the legal entity form? They are not requested in the online form. | The legal entity form must be accompanied by the documents it requests as indicated in the form. Applicants can upload more than one document in the document sections. |
| 101 | What if you are not working in the refugee area, can you be able to skip such a questions without finding challenges? | If a question might not be applicable for all, applicants can skip the question in the online application form. |
| 102 | Can we also attach/include Financial Intelligence authority certificate when uploading legal entity? | You may if relevant but it is not required. |
| 103 | We were advised that social enterprises should provide a number of documents to prove their status as social enterprises (articles of association, shareholder resolutions, financial statements, | Yes. |

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| | etc.) - does the link provide for the extra documents that such an institution would have to upload? | |
| 104 | Is the application purely and strictly online or is the concept developed offline? | Applications can only be submitted through the online application form. Applications sent through e-mail, post or other means are not admissible. The completed and signed concept application file (Annex A, Part A) alongside other required documents must be uploaded in the online application form. |
| 105 | What if I submit and want to retrieve before the deadline, can you retrieve? | Once you have submitted your application you cannot retrieve it to edit or delete it. You can however work in a draft. You can save your draft and edit or further complete it every time you log in. |
| 106 | What can be done for someone who submits after the deadline? | Submissions after the deadline are not admissible. |
| 107 | When will the confirmation of receipt? How does one receive an email of confirmation? | Once you submit your application in the online application form, you will automatically receive an e-mail of confirmation. |
| 108 | Can one upload part A and later part B? | Yes, for concept note applications, applicants must only submit part A of annex A. |
| 109 | Can the link be used by more than one user at a time? | Yes, if you share the login credentials. |
| 110 | Can an organization apply as a lead and co-applicant in the same lot? | No, an applicant cannot be at the same time a co-applicant in another application, irrespective of lots. |
| 111 | When Enabel calls to seek more clarity, how much time is given for one to respond? | This is not determined. Enabel is free to choose the time given for clarification requests. |

