



**Call for Proposals under the intervention:**

**Young people especially young women are empowered to thrive in a protective and gender-equal environment, to acquire education and skills, and to pursue decent work opportunities in Kigoma Region. “Wezesha Binti”**

**TZA 22003**

**Reference: TZA22003-10066**

**Title: Institutional Strengthening and Capacity Building for Wezesha Binti Partners in Kigoma**

**Information Session- Held on 3<sup>rd</sup> Oct 2024: 1000-1230HRS**

**Questions and Answers**

	<b>Questions</b>	<b>Response</b>
	<b>Eligibility Criteria</b>	
1	Do co-applicants who were part of the previous call for proposals eligible for this call too	Yes. The same organization can be the main applicant for both calls. However, given the nature of this Call for Proposal, consortium composition for the two calls should be different.
2	What is the meaning of women rights-based organization	These are the national or international organization that their core mandate is advocating for and advancing the rights, status, and well-being of women. Issues these organizations work on may include, but are not limited to Gender Equality, Violence against women, Economic Empowerment, Political Participation, a.o..
3	What is sub-grantees and sub-beneficiaries	<p>The Applicants can propose sub-grants to sub-beneficiaries to help achieve the objectives of the action.</p> <p>when these sub-grants to sub-beneficiaries are necessary to achieve the results.</p> <ul style="list-style-type: none"><li>• when for reasons of efficiency, effectiveness, ownership or sustainability, it is preferable that Enabel does not award grants directly to these sub-beneficiaries.</li></ul>

		<ul style="list-style-type: none"> <li>provided that these sub-beneficiaries belong to the natural beneficiaries / partners of</li> <li>the contracting-beneficiary, consistent with its mandate and its mission</li> </ul>
4	Can an organization be a co-applicant more than once?	<p>YES- A co-applicant may be involved in more than one application(s) under this Call for Proposals.</p> <p>Although,</p> <p>The lead applicant may not submit more than one application(s) under this Call for Proposals; and the lead applicant may not be at the same time a co-applicant in another application.</p>
<b>Budget</b>		
5	Why are you not covering currency exchange losses? While it is part of operations	Enabel will not cover exchange gain/losses as this is not budgeted for in the program
6	Does Enabel have a budget guideline for monitoring and evaluation, or it is upon the organization decision	The applicant should include budget for Monitoring and evaluation as part of management
7	<b>Head Office costs:</b> does Enabel accept HO to be included in the budget	The actual head office cost can be part of management cost although the applicant must provide justification for it.
8	<b>Will Enabel cover the shared direct costs captured through applicants Cost Allocation Methodology (CAM) for the project.</b>	YES- This is where the staff is directly linked to the project activities
9	<b>Can an applicant include</b> the Fleet Service Charge in the Enabel's budget	YES- this can be charged as actual costs with justification
10	How do you calculate structure costs using two financial years' statements for computation of the 7% and potentially engaging a third party. Clarify this process.	<p>The structural cost percentage is obtained by dividing the total fixed costs (non-project) from the overall total costs, and the objective is to determine an average percentage over the last 2 fiscal years of the contacting beneficiary.</p> <p>The expenses to be considered are part of the fixed costs of the organization: Fixed costs charged on projects, provisions and foreign exchange losses will not</p>

be taken into account in determining the percentage.

Examples of fixed costs to consider:

- Rent office of the headquarters of the organization
- Utilities and office maintenance
- Office supplies
- Communication costs
- Organization audit costs
- General and recurrent Consultancies

Documentation:

To carry out this analysis, it will be necessary to obtain the adequate financial information according to the type of organization and to append this information to the conclusions:

Annual accounts, tax statements, financial statements, management accounts ... as provided by the legislation applicable to the organization.

**Decision: structure costs applicable to the budget of the action and reporting**

If the average percentage is greater than or equal to 7%; the maximum ceiling of 7% of structural costs may be applied. No supporting documents will be requested later.

If the average percentage is less than 7%; then the maximum average rate calculated can be applied. No supporting documents will be requested later.

c) If it proves impossible to determine this average percentage (lack of accurate documentation), no structure costs can be applied.

11	The maximum amount for sub-grants is EUR 20,000 per sub-beneficiary, with an overall cap of EUR 60,000 for this call for proposals. Does this mean there can only be a maximum of three beneficiaries throughout the project if each receives the capped amount of EUR 20,000?	The Minimum number of co-applicants is ONE although the applicant can apply and work with more than one.  The maximum amount for sub beneficiary should not exceed Euro 20,000 per each sub beneficiary and not more than Euro 60,000 per entire action. The grant to the sub beneficiary SHOULD NOT be the main objective of the action. Please see Part 2.1.3
12	At the stage of the concept note submission, applicants are required to provide an estimate of the funding contribution requested from the contracting authority. Clarify the specific percentage expected, and how this estimate should be determined—whether through in-kind contributions (such as level of effort, space, equipment, etc.) or cash??	
13	If the applicant is implementing a volunteer cooperation program that supports partner organizations with skilled volunteers as part of institutional strengthening and capacity building. Would this be accepted as part of the contribution?	
<b>Concept Notes and Call for Proposal</b>		
14	Does Enabel plan to select multiple Concept Notes to proceed to the full proposal stage? Or will you just select a single Concept Note	Enabel will select multiple concept notes that has met criteria's set in the application guideline and pass the evaluation threshold criteria.
15	How many concept notes will be selected for the next round of full proposals	There is not a specific number of concept notes that will be selected. Only applications that has met criteria's set in the application guideline and pass the evaluation threshold criteria will be selected
16	When asking for "Registration Status" What information do you require? Is it registration number or something else?	Registration number and must be active
17	What is the lot number for this Call?	This is applicable only where the call for proposal has different lots. This call for proposal does not have LOTS therefore the section is non-applicable.

18	In the accreditation section, can we indicate other accreditation status like UEI/DUNS Number if not accredited by the Belgium?	Yes
19	We are required to” fill in the box (Lot number) corresponding to the work package you are applying for:” Please can you provide more clarification on work package that you want us to put in place corresponding with description of the lot	This is applicable only where the call for proposal has different lots. This call for proposal does not have LOTS therefor the section is non-applicable...
20	Does the <b>action’s indicative timetable</b> mean the roadmap to implement the project to the end?	This is the timetable that indicates the flow of actions and tasks during the application stage only.
21	Can we modify and/or add more objectives to these specific calls?	NO- the objectives of the call for proposal remains the same
22	Does Enabel has a specific preference regarding the types of Women Organization that the applicant will engage with, particularly in relation to the age group of Adolescent Girls and Young Women (AGYW) that you are targeting	<p>The decision on the type of women organization that the applicant must engage lies with the applicant.</p> <p>In this call for proposal Women Organization are the national or international organizations whose core mandate is advocating for and advancing the rights, status, and well-being of women. Issues these organizations work on may include, but are not limited to Gender Equality, Violence against women, Economic Empowerment, Political Participation, a.o</p>
23	Which category does organizational strengthening falls within	The Organizational strengthening is Part of Action for this call for call for proposal
24	You also mentioned that the legal aspect should extend beyond capacity building and encompass service providers as well. Would it be feasible to include this as part of the services provided under the consulting mechanisms	YES: where there is a technical support needed to provide the comprehensive legal aid services the applicant may hire such expertise
25	Can the applicant submit the requested supporting documents in soft copies instead of including them as hard copies?	The application and all its attachments are required to be submitted both in soft copy and hard copy
<b>General Questions (Process)</b>		
26	Will the presentation be shared after the meeting	YES- The presentation (made during the information session) will be shared with all applicants

Questions Sent through Email- 29 <sup>th</sup> Jan 2025- Proposal Development Stage		
1	What is the Enabel definition of green employment?	Employments that pay attention to the sustainable practices. Examples of these are referred to the circular economy, where factors such as repair, reuse and share, efficient use of resources and materials, energy consumption and environmental factor are key.
2	Is there an info session before the proposal submission?	There will not be another Information session although all questions and information raised by the applicants will be shared here
3	Can you please share the list of current Enabel's partners in Kigoma and how many we should select out of these?	<p><b>Enabel Partners in Kigoma</b></p> <p><b>Vocational Training Centers</b></p> <ul style="list-style-type: none"> <li>-VETA Kasulu</li> <li>-VETA Buhigwe</li> <li>-VETA Kigoma</li> <li>-MATI Mubondo</li> </ul> <p><b>Fold Development Colleges</b></p> <ul style="list-style-type: none"> <li>- Kasulu FDC</li> <li>- Kibondo FDC</li> <li>- FETA Kigoma</li> <li>-</li> </ul> <p><b>Business support organizations</b></p> <ul style="list-style-type: none"> <li>-Tanzania Women Chamber of Commerce</li> <li>-Tanzania Chamber of Commerce and Industry (TWCCIA)</li> <li>-Small Industries Development Organizations (SIDO)</li> </ul> <p><b>Non-Government Organizations</b></p> <ul style="list-style-type: none"> <li>-Plan International</li> </ul> <p><b>Education Institutions.</b></p> <ul style="list-style-type: none"> <li>-Kasulu Teachers College</li> <li>-See List of Schools Below</li> </ul>

		<b>Technical Partners</b> -School of Education – University of Dar es Salaam -Department of Sociology and Anthropology – University of Dar es Salaam -Tanzania Institute of Education.
4	Can you share some examples of how the contingency reserve can be used in the context of this action?	Contingency reserve/Structural Cost: are costs related to the achievement of the social purpose of the beneficiary, which even though they are influenced by the implementation of the action, are neither identifiable nor attributable to the budget of this action. Not directly attributed to the project but necessary. Structural costs are fixed and amount to a maximum of 7% of operating costs. Example: utilities, bank charges, office communication, office rental.....
5	The Project Log frame	See attached Log frame Below

**Result domain 3: The Community, families and local governments create a supportive environment that enables girls and young women to further their education, be healthy and protected from violence and economically empowered**

Targeted changes	Indicators	Baseline	Target	Source of verification
Result 3.1 Local leaders, community member and families understand the negative consequences of VAWC and discrimination against women and girls	3.1.1 Number of public places around schools and markets supported that are currently taking actions on safety and participation of girls and young women in the region.  <i>[number completed with qualitative information]</i> <i>Public space and Actions (strategy, plan of action, structure, ...) need to be defined. To be refined after / during baseline</i>	0	10	Partner reports/Project own monitoring
	3.1.2 Change in perception of target communities	Dictated by traditional roles of	5% increase in perception of target communities on	KAP surveys, Project Monitoring report

	<p>on girls and young women's main role in the community including young mothers, girls/young women with disabilities.  <i>[qualitative]</i> disaggregated by sex and district)</p>	<p>women and men, girls, and boys.          Women work longer hours than men and are expected to perform the traditional household chores.          Norms: The deep-rooted beliefs on the roles of women and men, girls, and boys</p>	<p>girls and young women</p>	
<p><i>Result 3.2 Young women and girls have gained in knowledge and decision-making power about their rights and services available to them, especially in the field of SRHR, Gender Equality and VAWC</i></p>	<p>3.2.1 Number of targeted girls and young women that are currently using GBV and SRHR service providers</p>	<p># of GBV cases for 2023, collected through the district offices in 5 Districts – 1,187</p> <p>SRHR cases for 2023- collected through the DHIS2 in five districts are 13,400. No age specification. With Assumption that 50% of these will be between the age of 14-29, so the baseline should be 6,700</p>	<p>GBV services – 2000          SRHR Services – 7,000</p>	<p>Ministry of Health? / Gender and Social Inclusion Study / DHIS2/ District Offices records</p>



	<p>3.2.2 Knowledge of girls and young women and boys on their rights and how to exercise them, SRHR services, protection, and referral mechanisms against GBV</p> <p>(disaggregated by sex, age, disability status, parenthood, marital status, vulnerability criteria) <i>[qualitative]</i></p> <p>3.2.3 Number of target youth that are effectively using the acquired knowledge on gender equality, protection from gender-based violence and non-discrimination</p>	<p>Limited</p> <p>0</p>	<p>Improved knowledge by 5%</p> <p>3000</p>	<p>KAP Surveys, Project Monitoring report, Action research</p>
<p><i>Result 3.3 Women's organizations, schools, training centers, private sector partners and Local Government have the information, knowledge and skills needed to advocate for women's empowerment in Kigoma and provide gender responsive services</i></p>	<p>3.3.1 Degree of incorporation of recognized guidelines on GRB and GRP within Local governments and services (tools, systems, guidelines, by-laws developed/approved by the local government that are available and support local decision making on gender equality (especially in planning, budgeting)</p>	<p>Limited</p>	<p>5% increase of gender budget at the districts and regional level%</p>	<p>Gender and Social Inclusion Study</p> <p>Yearly budget analysis</p>
	<p>3.3.2 Number of coordinated actions* realized by women's rights organizations, youth organizations, autonomous social movements and relevant civil society organizations (youth, PWD) in Kigoma and supported by the program to advocate jointly on ending violence against women and girls</p> <p>(In definition sheet: *coordinated action is a coherent set of actions that includes campaigns, platforms, strategic dialogues, advocacy events with a large variety and type of actors (CSOs, private, public, research/academic etc....) effectively participating with a defined objective and results. NB: this cannot be limited to an activity or single event or carried out by a single actor)</p>	<p>0</p>	<p>16 / 4 Per year.</p>	<p>Project data/Project own monitoring</p>

	<p>3.3.3 Percentage of actors (WROs, teachers, training centers, schools, instructors, government officials, private partners) who have increased knowledge and understanding of subjects and methods on gender equality, discrimination, girls and women's empowerment, inclusion of PWDs* and demonstrate positive changes in the way they work.</p> <p>* PWDs = persons living with disabilities</p>	0	Increase by 5%	KAP Survey
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**List of Secondary Schools and Services to be provided**

	<p><b>All 25 WB Schools:</b> Will get provision of WASH facilities and improvement of administration blocks. In addition to CPD training to teachers, other intervention related to gender responsive and entrepreneurship skills to youths</p>	<p><b>D4E Schools</b> (In three districts Only. Four schools per district, 12 schools in total): Will get digital equipment to be used by teachers in classroom. Also, teachers will be trained in digital utilization to improve quality teaching and learning. In addition, teachers will have an opportunity to enhance their community of learning (CoLs). The schools will utilize TRCs to access internet, access various learning materials online and for their self-studies.</p>	<p>Schools where <b>hostels</b> will be constructed (Currently one school per districts. Later if budget allows more schools will be added</p>
Kigoma MC	Bushaban Secondary ✓		
	Kitongoni secondary ✓		
	Kitwe secondary school ✓		
	Rubuga secondary school ✓		

	Wakulima secondary school ✓		✓
Kigoma DC	Bugamba Secondary school ✓		
	Kidahwe secondary school ✓	✓	✓
	Mgawa Secondary school ✓	✓	
	Mkabogo secondary school ✓	✓	
	Mkongoro secondary school ✓	✓	
Kasulu DC	Asante Nyerere Secondary School ✓		
	Kabagwe Secondary School ✓		
	Kimenyi Secondary School ✓		
	Kurunyemi Secondary School ✓		
	Ntanya Secondary school ✓		✓
Kasulu TC	Kigodya Secondary School ✓	✓	
	Kinkati Secondary School ✓	✓	

	Mwanga Kasulu Secondary School ✓		✓
	Nyansha Secondary School ✓	✓	
	Ruhita Secondary School ✓	✓	
Kibondo DC	Kigina Secondary School ✓	✓	✓
	Kumgogo Secondary School ✓	✓	
	Kumsenga Secondary School ✓	✓	
	Migenzi Secondary School ✓	✓	
	Mount Samba Secondary School ✓		