

REQUEST FOR PRICE

1. OBJET OF THE REQUEST		
2. PROJECT		
NAME OF THE PROJECT:	Renewable Energy for Rural Development RERD2	
CODE OF THE PROJECT:	MOZ1503411-10138	
CONTRACT TITLE:	Consultancy to Prepare a module (short course) and provide Training of Trainers (ToT) on Solar Powered Irrigation for a) Technical / professional school and b) University Teachers Lotes Manica and Zambezia (2 lots)	
REFERENCE:	MOZ1503411-10138	
DATE OF THE REQUEST:	14/11/2024	
3. GENERAL IMPLEMENTATION INFORMATION		
IMPLEMENTATION PERIOD:	The contract starts upon award notification and expires at the final acceptance	
PERFORMANCE ADDRESS:	Maputo, Mozambique	
CONTRACT MANAGER:	Sophie Teyssier, Rural Development Expert,	
PAYMENT:	Payment will only be made after acceptance and on the basis of an invoice. Invoice(s) will mention the name of the project “Renewable Energy for Rural Development – Phase 2”, the reference “MOZ1503411-10138” and “Enabel, public-law company with social purposes, with its registered office at Rue Haute 147, 1000 Brussels in Belgium (enterprise number 0264.814.354, RPM/RPR Brussels)”. The invoice will be submitted to Ms. Teresa Da Cruz, Enabel in Mozambique, Av. Kenneth Kaunda, 264, Maputo, Mozambique. The invoice shall be in Euros (should the tenderer have a Euro bank account) or MZN (should the tenderer have a Metical bank account).	
4. INSTRUCTIONS TO TENDERERS		
QUESTIONS PRIOR TO SUBMISSION OF TENDERS:	Any questions regarding the tender should be emailed to Mr. Carmindo Penina, Public Procurement Officer carmindo.penina@enabel.be	
SUBMISSION OF TENDERS:	DATE:	29/11/2024 at 12h at latest
	PLACE:	Tenderers may submit their offers electronically to Mailbox Procurement MOZ's electronic address at tendersmoz@enabel.be . The offer should be submitted in pdf format. Please note that if the file and email size exceed 35MB (maximum size that can be received by the Enabel Exchange server), the tenderer should send the files in different emails (a partial submission).
VALIDITY PERIOD OF TENDERS:	30 calendar days	
AWARD CRITERIA:	Price: 40 % Qualificação e experiência do/a consultor/a – principal: 30% Qualidade da proposta técnica, incl. proposta de cronograma: 30 %	

5. TENDER DOCUMENTS		
N°	TITLE	ANNEX N°
1.	Tender form	Annex 1*
2.	Financial proposal (price scheduled contract)	Annex 2*
3.	Contractual dispositions	Annex 3*
4.	Terms of Reference	Annex 4*
5.	Methodology	Annex 5*
6.	List of the main similar assignments delivered (min. 1) in the last 3 years	Annex 6*
7.	Incorporation certificate from the competent authority	To be included in the proposal
8.	CV of the expert(s) proposed for implementing this services contract	

* To be included in the proposal, the notification and these documents consisting of the full contract agreement.

ANNEX 1. TENDER FORM

CONTRACT TITLE:	Consultancy to Prepare a module (short course) and provide Training of Trainers (ToT) on Solar Powered Irrigation for a) Technical / professional school and b) University Teachers
REFERENCE:	MOZ1503411-10138

IDENTIFICATION OF THE TENDERER	
NAME OF THE COMPANY / LEGAL FORM:	
DOMICILE / REGISTERED OFFICE:	
REGISTRATION NUMBER:	
REPRESENTED BY (NAME):	
FUNCTION:	
TEL:	
E-MAIL:	
ACCOUNT NUMBER FOR PAYMENTS:	
FINANCIAL INSTITUTION:	

By submitting this tender, the tenderer declares renouncing his own (sales) conditions and commits to performing this public contract in conformity with the provisions of the specific purchase conditions attached and for the prices offered. The tenderer declares on honour the following:

- He has not been found guilty by a judgement which has the force of res judicata of a crime that blemishes his professional integrity: 1° Participation in a criminal organisation; 2° Corruption; 3° Fraud; 4° Terrorist offenses or offenses related to terrorist activities; 5° Money laundering or terrorist financing; 6° Child labour and other forms of trafficking in human beings; 7° Occupation of third-country nationals who are unlawfully staying within the meaning;
- He is in order with payment of social security and taxes in accordance with the legislation of the country where he has his registered office;
- Neither members of administration or staff members, or any person or legal person who the tenderer has concluded an agreement with in view of performing the contract, may obtain or accept from a third party, for themselves or for any other person or legal person, an advantage appreciable in cash (for instance, gifts, bonuses or any other kind of benefits), directly or indirectly related to the activities of the person concerned for the account of Enabel.
- The board members, staff members or their partners have no financial or other interests in the firms, organisations, etc. that have a direct or indirect link with Enabel (which could, for instance, bring about a conflict of interests).

Non-compliance with the above-mentioned conventions shall be considered a serious mistake in professional duties. In witness whereof he has established this declaration on honour which he declares true and sincere for all legal intents and purposes.

DATE:	
AUTHORIZED SIGNATURE:	

ANNEX 2. FINANCIAL PROPOSAL

Description	Total price* excl. VAT	
“Consultancy to Prepare a module (short course) and provide Training of Trainers (ToT) on Solar Powered Irrigation for a) Technical / professional school and b) University Teachers no âmbito do projecto RERD2+”		
VAT (if applicable):	%	Total* excl. VAT:
<p>All prices in the tender are given in Euros (€) or Mozambican Meticaís (MZN). Prices given are exclusive of VAT.</p> <p>To enable a comparison of prices, offers submitted in currency other than EUR, will be converted to EUR using the exchange rate of the date of submission of tenders as published on http://www.oanda.com/currency/converter</p>		

DATE :	
AUTHORIZED SIGNATURE:	

ANNEX 3: CONTRACTUAL DISPOSITIONS

Acceptance of the order

Any remark or dispute of the contractor about an order must be formulated in writing within 8 calendar days after the reception of the order. By default, the order is considered accepted. In case there is a remark or dispute formulated in the above-mentioned form and within the above-mentioned deadline, the contracting authority reserves the right to cancel the order with a simple written notification. Annulment does not entitle to any form of indemnity. The acceptance of the order implies the acceptance of all related conditions, including these Specific Purchase Conditions. The sales conditions of the contractor do NOT apply to the order even if the acceptance refers to them. Moreover, the acceptance of an order supposes that the contractor undertakes to supply possible spare parts for the whole planned period of use of the goods delivered. The fact, for the contracting authority, not to have one of these specific conditions respected during the performance of the order does not mean that it has renounced to that condition.

Price

Both unit and global prices are given in the currency mentioned in the tender forms. Except for VAT, these prices include all costs, taxes, duties and contributions of any kind, and namely:

- The costs for (un)packaging, (un)loading, transportation, insurance, customs clearance, delivery and unloading at the place of delivery, unless explicitly mentioned otherwise, the costs for documentation relating to the supply which may be demanded by the contracting authority, the costs for assembly and commissioning, the costs for necessary training. All prices are DDP (Delivered Duty Paid) — Incoterms 2010 International Chamber of Commerce <http://www.iccwbo.org/products-and-services/trade-facilitation/incoterms-2010/the-incoterms-rules>.
- Fees, the per diems, accommodation costs, international travel costs, insurance costs, visa costs, communication costs (including the internet), administrative and secretariat costs, photocopy and printing costs, costs for documentation of the services that can be required by the contracting authority, the production and delivery of documents or records linked to the performance of the services, the customs and excise duties for materials and products used, the packaging costs, the reception costs, all costs, staff and material expenses needed to perform the present contract, the copyright fees, the purchase or leasing of third party services needed for the performance of the contract. Costs for any possible intellectual property rights.

If this contract is a lump sum price contract, the global price covers the whole performance of the contract or each of its items. The total contract price remains fixed irrespective of the actual quantities provided. If this contract is a price scheduled contract, only the unit prices are lump-sum prices. The contractor is deemed to have included in his unit prices all the charges of any kind normally applied to works/supplies/services, with the exception of VAT. The amounts due under the contract will be calculated by applying the unit prices to the quantities actually supplied, in accordance with the contract. Unless contrary provisions have been agreed upon in writing and by mutual agreement, the fixed prices may in no case be increased, not for a later cost of raw material, nor by applying a clause referring to price indexation, nor for any other reason whatsoever.

Delivery / Performance modalities

The delivery/performance deadlines agreed as well as the instructions about the delivery/performance address must be strictly observed. Any delivery must be accompanied by a delivery note mentioning the name of the contractor, the contract reference and the reference of the order form, the content of the package (nature of the goods and quantity), the information required by the regulations as well as all related certificates and documents. Any exceeding of the delivery date specified for the goods, services and/or related documents or the given dates for the performance of the works, and this for whatever reason, shall result as of right and by the expiry of the deadline in the application of a fine for late performance of 0.07% of the amount of the order per commenced week of delay. This fine is limited to a maximum of 20% of the total amount of the order. A lump sum amount of € 250, for administrative costs, is also applicable for the same reasons. Moreover, the contracting authority reserves the right to possibly cancel the order and to turn to another tenderer. Any possible extra cost shall be borne by the defaulting tenderer. Any costs for removing, transferring, forwarding and more in general any costs run by the contracting authority that can be charged to the defaulting contractor, are to be paid by it and are deducted from the amounts being owed to it.

Refusal and Acceptance of supplies and services, provisional acceptance

The contractor provides only goods and services that have no apparent and/or hidden defects and that correspond strictly to the order (in kind, quantity, quality...) and, if necessary, to the prescriptions of related documents as well as applicable regulations, in compliance with good practice, the state of the art, the highest standards of usage, of reliability and of longevity, and for the purposes that the contracting authority has in mind, which the contractor knows or at least should know. Acceptance (provisional acceptance) only takes place after the complete verification by the contracting authority of the conformity of the goods and services delivered. The signature of (a staff member of) the contracting authority, in particular in electronic reception devices, upon delivery of the materials, does consequently only count as evidence of taking possession and does not concern the acceptance of the materials. Acceptance on the premises of the contracting authority or, otherwise, on site, counts as full provisional acceptance. Acceptance implies the transfer of ownership and of risks of damage and loss. In case of full or partial refusal of a delivery, the contractor is bound to take back, at its own costs and risks, the products refused. The contracting authority may ask the contractor to supply goods that comply as soon as possible, either cancel the order and get supplied by another supplier.

Warranty – final acceptance for supplies and services

In addition to the legal guarantee against hidden defects, the products are guaranteed for (one) 1 year from the date of commissioning. During that time, at its own expense, the contractor repairs or replaces, as the contracting authority prefers, any defect, shortcomings and nonconformity found, and reimburses the contracting authority for any damage sustained as a direct or indirect result by itself or third parties. A new guarantee period of (one) 1 year applies to repairs and goods or services delivered as a replacement. Final acceptance occurs after the guarantee period.

Technical acceptance, acceptances and guarantee for works

A warranty of one (1) year is applicable on works done. It starts upon provisional acceptance.

Security

Any performance of a contract must meet the provisions of the Law of 4 August 1996 on the welfare of workers in the performance of their work, the general regulations for the protection of employment, the Codex about welfare in the workplace, and their executive arrests. The operations performed by the staff of the contractor when performing a contract are under the exclusive responsibility of the contractor. This responsibility includes any breach of the legal or regulatory prescriptions with regards to prevention and protection in the workplace.

Subcontracting and cession

Contractors may, under their sole responsibility, call upon subcontractors for certain components of the contract. Subcontracting is under the sole responsibility of the contractor and does in no way discharge the contractor of performance obligations under the contract vis-à-vis the contracting authority, which recognizes no legal relation with subcontracting third parties. One contracting party may not cede its rights and relinquish its obligations resulting from the order to a third party, without having obtained in advance the written approval of the other party. Any cession requires the signing of an amendment to the existing contract.

Invoicing and payment

Invoices are submitted in duplicate (two copies) and mention the reference numbers and the date of the order form, the description of the goods or services delivered or of the works done with for each item the quantities as well as the unit prices and global prices exclusive and inclusive of VAT. For works, two copies of the technical acceptance report and of the provisional acceptance report and/or a copy of the works logbook must be attached to the invoices. Invoices in due form and not disputed are paid within 30 calendar days after reception of the invoice.

Responsibilities

The contractor shall bear all risks related to the performance of the contract. The contractor is liable to the contracting authority for any damage of any kind sustained by the contracting authority due to the non-respect of its obligations by the contractor. In this respect, the contractor also covers the contracting authority against any third party claims.

Insurance

The contractor is bound to take out any obligatory insurance and to take out or renew any necessary insurance for the good performance of the contract, especially insurance covering “civil liability”, “work accidents and “transport-related risks”, and this for the whole period of the mission. The policies to be taken out by the contractor must stipulate that no changes or termination of the policy or no suspension of the coverage may be applied without the insurer informing the contracting authority of this measure at least one month in advance. The contractor will send the contracting authority, upon simple demand, a copy of proof of regular payment of the premiums that are borne by it.

Intellectual property rights

The contractor must cover the contracting authority against any third-party claims of violation of intellectual property rights on the goods or services delivered. The contractor must assume, without limitation as to the amount, all payments of compensation, costs or expenditure ensuing from and borne by the contracting authority in a legal action, which is based on such a claim, in so far as the contractor supervises its defence and negotiations with a view to an amicable settlement. The contractor undertakes, either to obtain the right for the contracting authority to use the products concerned, or to modify or replace the products, at its cost, in order to put an end to any imitation, albeit without altering the fundamental specifications of the products. The acquisition price of any patent rights and any other intellectual property rights, as well as the royalties owed for the exploitation licence of the patent and any other royalties are borne by the contractor, regardless whether their existence was mentioned or not in the contract documents. The service provider integrally, definitively and exclusively and without any financial compensation cedes any author rights or industrial property rights that it holds or will create in the context of this contract to Enabel. This cession will take place at the time of acceptance of the works that are protected by author rights.

Obligation of confidentiality

Any commercial, organisational and/or technical information (all data, including, and this without limitation, the passwords, documents, schedules, plans, prototypes, figures) that the contractor gets hold of through this order remain the property of the contracting authority. The contractor undertakes to:

- Keep confidential any information received and not to transfer it to a third party without the preliminary written permission of the contracting authority;
- Use the information received only for the purpose of the order;
- Communicate information received only to staff members who need it for the order;
- Send back information received and any possible copies upon simple demand to the contracting authority.

This obligation of confidentiality applies for the whole duration of the order, and, except if there is a different agreement, continues for a period of two years, starting on the due date of the order.

VAT exemption

For deliveries, Enabel is exempted from paying VAT for the goods purchased in view of using them in the countries outside the European Community for the execution of its development tasks in these countries. For services, the place of the performance of the services is determining. In principle it is the place where the service provider has established the office of its economic activity or a fixed institution where the service is performed. If the service provider has no such office or fixed institution, its domicile or its usual fixed residence is determining. When the service provider is outside a country of the European Community, Enabel is subject to the fiscal regime of the country and not to the Belgian VAT obligation. This only applies for certain services (Art. 21§3, 7°, a) to l) of the VAT Law).

Litigation

Only Belgian law applies. Any litigation about the order and these Specific Purchase Conditions are the exclusive competence of the Brussels Courts.

ANNEX 4: TERMS OF REFERENCE



Terms of Reference for Consulting Services

for

**Preparing a short course and providing Training of trainers regarding
Solar Powered Irrigation for technical / professional school and University**

1. CONTEXTUALIZATION - BACKGROUND ON PROJECT

1.1 RERD2+ project

Enabel, the development agency for Belgium’s federal government. Enabel mission is to implement the policy priorities of Belgian governmental cooperation and to promote sustainable international development.

Enabel, Belgian Development Agency, is currently implementing the second phase of the Renewable Energy Program for Rural Development (RERD2) in partnership with FUNAE. The overall objective of the RERD2 program is to contribute to rural economic and social development through greater access and sustainable use of renewable energy solutions. In this regard, RERD2 seeks to increase access to energy in rural areas through public and private investments in renewable energy systems and support mechanisms to ensure sustainability.

The second phase of the program introduced the Solar Powered Irrigation Systems (SPIS) component, to complement existing investments and capacity building activities. The component, implemented in partnership with INIR, focuses on renewable energy and the productive use of water for irrigation purposes in the provinces of **Manica and Zambezia**.

The Solar Irrigation component will support three categories of beneficiaries (small, medium and large entrepreneurial farmers). The program is implemented in close collaboration with government partners at all levels to ensure synergies, fluency in communication and greater clarity of actions.

The project plans to install 500 solar irrigation systems, in 2024. It also plans to engage with different agents in the SPIS value chain to ensure its sustainability at all levels.

RERD2+ Expected results–Irrigation component

- Result 6: Sustainable solar powered irrigation systems are taken up by selected farmers in 2 provinces.
- Result 7: The technical and financial capacities of farmers, institutional partners, and market actors for a sustainable use of solar powered irrigation systems are enhanced.
- Result 8: Initiatives to foster an enabling environment for private and public investments in the irrigation sector are supported.

1.2 Background of the assignment

REDRD2+ strategic document plans to “evaluate the possibility to develop or certify existing curricula related to solar pumping in Mozambique” to be ministered in training institutes for technical or professional education¹.

RERD2+ wishes to facilitate the identification of curricula adapted to different publics

1. University/Superior Institute student (Agronomy/Rural development/environment related faculties),
2. Technical/ professional education centres (Agricultural institutes)

¹ RERD2 + Addendum to the TFF - Renewable Energy For Rural Development Phase 2 Project – 7.4 Establish local SPIS competencies through collaboration with universities, research centers and learning centers

The basic idea is to develop short term, very practical training course, that teachers from University or Technical Institute could teach within specific context, that can be:

- **For university students** (engineer or master students), a “extra-curriculum module” that provide additional and practical knowledge above the university curricula in place. University curricula tend to be very theoretical, not really adapted to the concrete work in rural areas or development program. The SPIS module(s) would allow interested students with superior education background and knowledge of irrigation theory to get specific knowledge in Solar Powered Irrigation. The first beneficiaries of the ToT will be universities already partnering with Enabel/RERD2+ (UniZambeze and ISPM) in Manica Province. Other interested Universities could request to join the course – announcement and direct contact with other Universities in Mozambique will promote the opportunity and offer a vacancy.
- The same course could be delivered to professionals working in agri-business enterprises or services providers, who are/will be involved in planning, installation or use of solar-irrigation
- **For technical students** (technical/agrarian schools - Institutes) a module to be integrated into the irrigation training normally delivered. Technical schools provide practical training, with field works all along the 2 years of teaching. However, solar irrigation is a new technology with lot of potential and prospects but remains out of the teaching. Enabel, through RERD2+ project, already established formal partnership with 2 agricultural institutes in Zambezia that received SPIS for their production/demonstration fields, as well as joined activities with other institutes in Manica and Zambezia. These institutes would be the first beneficiaries of the TOT.
- The same course could be delivered to agriculture extension workers and interested farmers as well as interested local craftsperson whose technical skill are required for SPIS installation and maintenance.

The purpose of these terms of reference is to request a proposal for the design of a course and a plan to deliver training of trainers sessions (including follow-up of the newly formed trainers) on Solar Powered Irrigation.

2 OBJECTIVES OF THE ASSIGNMENT

General objective:

Contribute to the expansion of solar irrigation, by creating a network of properly trained technicians for quality design, installation and maintenance of solar irrigation systems.

Specific objectives :

- Develop one or more courses on solar irrigation for RERD2+ partners in Manica and Zambezia provinces;
- Deliver one training of trainers (ToT) for irrigation related University and Technical Education teachers
- Prepare evaluation material for
 - knowledge acquisition by student while attending the course;
 - appreciate the capacity of the teachers to accurately deliver the course.
- Follow-up of the trained teachers in delivering the course (analysis of above material used during course delivery)
- Define relevant indicators and tools to ensure the monitoring and evaluation of teachers and students performances and impact of the course in the development of the SPIS value chain (i.e : N° of students who followed the “solar irrigation

course” / trained teacher; N° of these students who gain a job (formal or informal) in solar irrigation after concluding their education, ...)

Expected outputs

As a direct result of the consultancy, RERD2+ expects the training to be delivered in at least 6 educational institutions, reaching a minimum of 120 students.

In the medium term, it is expected the course to be adopted by the participant institutions and reproduced on a yearly basis, or more.

In the long run, the inclusion of the course into formal curriculum is wished.

3 SCOPE OF WORK

The project intends to hire a consultant (individual or a team) with extensive experience in solar irrigation, in order to develop o short course on solar irrigation targeting i/University Bachelor level and ii/Technical Education (medium level). The course should include (but not necessarily limited to)

Basic knowledge of irrigation:

- parameters and terminology to consider in irrigation
- relation soil, plant and atmosphere
- topography and irrigation
- plants water needs, irrigation water delivery requirement,
- water distribution systems (gravity, sprinklers, drip) – irrigation programming

Basic knowledge of solar energy:

- energy delivery, installation and orientation of PV panels, electrical system control, common troubles
- equipment and materials used for (solar) irrigation, common troubles
- Maintenance of solar irrigation system (Cleaning of solar panels, cracks in the power lines, others)
- Cost of an SPIS

For more advance course (university), include dimensioning solar system.

For all: it is important to promote women’s empowerment through the training material (i.e : example based on female interventions, advantages of the technology for women, capacity of women to deal with the technology...)

Because different publics are targeted, the assignment is divided into 2 Lots,

1. Training for Superior education students (University / polytechnics)
2. Training for medium education students .

Interested consultants can bid for one or both lots, indicating in the proposed chronogram how they’ll distribute the workload along the consultancy period.

4 METHODOLOGY

The consultancy will be based on 4 phases

1/ TOT and course preparation: the consultant will prepare all the training material including manual for the student, trainers’ manual (course plan and timing, exercices to

be realized in house and in the field, hand-outs material, documents evaluation tools, etc.)

2/ delivery of the TOT – one TOT to be delivered for teachers of each lot (University level and Technical level). The TOT might be delivered in the provinces – Manica for University Zambezia for Technico-professional

3/ follow-up of the trainings ministered by the teachers (to be planned and organized at the very beginning of the consultancy)

4/ Revision of the training material (student manual, and teachers' manual) and final report

At all stage, the consultant(s) will interact with RERD2+ team to ensure alignment. Specifically, RERD2+ approval will be required regarding

- Content of the manuals (subjects to be developed)
- TOT organization and delivery (dates, duration, localization)
- Follow-up of the 1st training by the trained teachers.

5 ESTIMATED WORKLOAD – PER LOT

Phase 1 (TOT and course preparation): 7-10 days

Phase 2 (delivery of the TOT in the province) : between 7 to 14 days (1 or 2 weeks) depending on he content and organization of the module(s)

Phase 3 (follow-up of the trainings ministered by the teachers): : between 7 to 14 days

Phase 4 (Revision of the training material and final report) : 5 days

6 DELIVERABLES

The consultant will submit periodic progress reports, by the end of each phase and after each training session.

The progress reports will detail the activities hold during the phase and their immediate results (outputs), expected impact regarding general objectives and lesson learnt. Evidence (list of participants, pictures, video records, interview transcriptions, database, etc.) will be joined to the report.

The final report will cover the whole consultancy. It will highlight the achievements based on lesson learnt and recommendations to Enabel and its partners (Education institutions, INIR).

The report format will be set up and agreed during the inception phase. All reports will be presented in Portuguese.

The deliverable will be submitted to Enabel according to the schedule defined in the table below:

Table 2- Deliverables and Schedule

Deliverables	Schedules
Detailed work plan & indicators to be monitored.	1 week after contract awarding
Progress /Training manual for students and Teachers' manual, evaluation material	Max.1 calendar month after work plan approval
ToT report(s), lesson learnt, revised manuals if needed	10 days after training activity
Final report with teachers' evaluation; student knowledge acquisition; and upscaling methodology	30 days after the last training session / end of the consultancy

7 CONSULTANT'S QUALIFICATIONS AND EXPERIENCE

Consultants with proven experience and strong theoretical and practical knowledge on irrigation are eligible for this contract. Experience in solar energy management is required. Solar irrigation will be even better

No.	Criteria
1	University degree in agriculture, renewable energy and natural resources
2	At least 10 years of proven and successful experience in implementing irrigation scheme
3	At least 5 years of proven experience in solar systems management
4	Work experience and solid knowledge of active teaching approaches in Mozambique

8 SUBMISSION OF PROPOSALS

Applicants are invited to submit their technical and financial proposals. Technical proposals must present, but not limited to, a description of the consultant's relevant experience in similar work, methodology of the consultancy, activities to be carried out and its rationale, schedule, and deliverables, including the updated and signed curriculum vitae.

The award criteria are set up in the "request for price" form.

9 LOCATION AND PERIOD OF EXECUTION

The consultant will program and coordinate the activities from his/her own office, but travels to the mission' implementation area will be requested. The consulting services will be executed in no more than 4 months (counting after Enabel award letter signature) . The detailed workplan must detail the number of TOT training days for each lot.

10 SERVICES AND FACILITIES TO BE PROVIDED BY ENABEL.

Enabel will provide the necessary training facilities (venue, travel, accommodation) for the participants to ensure the achievement of satisfactory results and impacts. The logistical arrangement for work will be ensured by Enabel in line with applicable rules and procedures.

All consultant personal expenses will be under his/her responsibility and should be include in the financial proposal.

ANNEX 6: LIST OF THE MAIN SIMILAR ASSIGNMENTS

The tenderer must provide in his offer the list of the main similar assignments (min. 2) delivered in the last 5 years. This list must demonstrate the tenderer's technical capacity to implement the required assignment.

For each of the projects listed, the tenderer must provide in his offer the **certificates of completion** (statement or certificate without major reservation) and / or any supporting documents (contracts, invoices...) approved by the entity which awarded the contract.

Description of project	Overall contract value	Dates (start/end)	Name of client